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A leading Canadian manufacturer of chemical solutions and OEM-approved formulations with global sales servicing the automotive, industrial, marine and motorcycle/ bicycle markets. We seek a self-starting individual to fill the role of

Regulatory Compliance Coordinator

Primary Responsibilities:

- Remain current with all existing and pending legislation
- Determine compliance with existing and pending legislation, assessing impact of new legislation and making recommendations to management
- Develop MSDS's for new and revised formulations
- Manage all aspects of MSDS maintenance
- Ensure label compliance
- Ensure compliance for transportation of dangerous goods (training provided)
- Manage eco-fees programs
- Coordinate training (e.g. WHMIS, TDG)

Qualifications:

- Post-secondary degree/diploma with a strong background in chemistry
- 1-2 years experience with regulatory compliance in the chemical industry preferred
- Ability to effectively prioritize and manage multiple tasks
- Strong math skills
- Above average proficiency in MS Word and Excel
- Strong written and verbal communication skills
- Ability to make decisions and work with minimal supervision
- Experience dealing with regulatory agencies an asset
- Proficiency in MS PowerPoint and Access an asset

We offer a competitive salary and health benefits package, along with the opportunity to become an integral part of a dynamic company.

Please submit resume to:
hr@shradercanada.com

metrolandmedia

Operations Manager Metroland West Distribution Centre

Metroland West Media Group requires an Operations Manager for its Harvester Road Distribution Centre. Reporting to the Regional Director of Distribution & Warehouse Operations, this position will directly oversee the manual and automated inserting mailroom operation as well as have involvement in the regional distribution and circulation departments.

Metroland West Distribution Centre is a 62,000 square foot 24 hour operation that services the flyer production needs for the Oakville, Burlington, Milton, Flamborough, Niagara and Hamilton markets.

As a part of the management team you will be required to participate in the strategic planning process for our markets and should be comfortable in being part of the big picture.

Position Responsibilities:

- This position will oversee production and provide direction to floor supervisors for the day to day management of the mailroom operation
- You will be responsible for the workflow process through monitoring production, maintaining production schedules & setting production goals
- You will maintain consistent workflow by troubleshooting and ensuring preventative maintenance, repair and upkeep of equipment and the facility.
- Provide clear, concise communication to employees on operational policies and procedures, taking necessary action as required.
- Responsible for staff recruitment, timesheets submission, completing training and orientation, performance reviews & succession planning.
- Complete budgeting & monitor expenses
- Oversee inventory control & supply ordering
- Ensure a safe working environment in accordance with the Occupational Health and Safety Act and Company Health and Safety policies
- Produce and analyze production reports, taking action where necessary to meet internal compliance requirements & FDSA audit reporting
- Interact with other distribution centres to promote benchmarking and best practices
- Strong team work skills a necessity
- Other duties as assigned by the Regional Director of Distribution.

Competencies, Skills and Experience

Competencies: Problem Solving, Time Management, Business Acumen, Process Management, Drive for Results, Delegation, Planning, Managing & Measuring Work, Building Effective Teams

- Minimum 5 years warehouse operations or related experience
- Demonstrated leadership and communication skills a must
- Previous experience working in a production environment.
- Previous newspaper distribution experience an asset.
- Ability to work in a deadline driven environment
- Proficiency in written and spoken English
- Health and Safety knowledge and experience preferred. IAPA certification an asset

Interested and qualified candidates should forward their resume and cover letter to
laurelle.maharaj@metroland.com
no later than December 1, 2010.

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The Hamilton Spectator

A Division of Metroland Media Group

Advertorial Coordinator (Full Time)

The Advertising department at The Hamilton Spectator currently has a vacancy for an Advertorial Coordinator. This is a full time position.

Primary responsibilities for this position include:

- Meeting and working with advertising clients, sales representatives and our production team
- Writing and coordination of specified weekly features or profiles for our Real Estate and Automotive products and other special sections as assigned.
- Sourcing of content and advance preparation of pages for specialty products
- Page layout

The successful candidate will have demonstrated abilities in the following areas:

- Extensive knowledge of Adobe InDesign and a Macintosh computer environment
- Working knowledge of Photoshop and other design programs encouraged
- Proven writing skills and proofreading skills with both editorial and advertorial writing; photography an asset
- Strong interpersonal communication skills and proven ability as a productive team player
- Comfortable working on multiple projects in a deadline driven environment

If interested, please apply in writing by **Dec. 3rd, 2010.**

The Hamilton Spectator

Human Resources Department
44 Frid Street
Hamilton, Ontario L8N 3G3
Fax: (905) 526-9211
email: specjobs@thespec.com

We thank you for your interest, only those candidates selected for interview will be contacted.

metrolandmedia

TOROMONT CAT

Electric Power Generation Technician

St. Catharines, ON

As the face of Toromont CAT in the field, our valued customers will depend on you to perform preventative maintenance and repairs on their Industrial and Marine engines and generator sets. With five years of hands-on mechanical experience and familiarity with generators, diesel, gas, and Caterpillar engines, you are licensed as a marine technician and/or to work on generators. Your understanding of electrical controls and power fundamentals, strong technical, analytical and problem solving skills, and demonstrated attention to detail are enhanced by a solid customer service ethic. You must have a valid driver's licence and passport and are able to travel to the U.S. and work on-call and non-standard hours.

Go to www.toromont.com careers to find this role and click on the "Apply Now" button opposite the job title, then attach your resume, cover letter, etc. Or, E-mail this information to: careers@toromont.com. Please reference the Job ID "575 EGS Technician" in the subject line.

We thank all applicants for their interest; however, only those selected for an interview will be contacted. No phone calls, please. Toromont CAT is an equal opportunity employer.

ACCOUNTS PAYABLE

Oakville based distribution company has a position for an well-organized individual with strong accounting and analytical skills. Duties include A/P processing, account analysis and month end reconciliations. Ideal candidate should have min. 3 years experience. Working knowledge of Microsoft NAVISION is preferred.

jobs@pioneerpools.com

Automotive Controller Required
1 Year Contract Position

Corporate officer responsible for the business' accounting activities key duties include, but not limited to, financial planning, budgets, p & l's and their presentation to other dept. heads, computer systems and internal controls, supervision of daily and month end bookkeeping. remuneration will be relative to experience auto experience with adp preferred.

Applyvjones@burlingtonhyundai.ca
Burlington Hyundai
2016 Plains Rd East., Burlington Ontario

Tutoring Articles for Sale Dogs

LOOK
SUMMIT TUTORING - Individualized programs support the Ontario curriculum. - Qualified teachers target your child's unique learning style. - Flexible scheduling and payment options with no contracts to sign. - Free academic assessment. Location: Summit Learning Centre, 760 Brant St, Suite 424, Burlington 905-631-7506

HARDWOOD FLOORING
Liquidators Ltd. Canada's leader since 1977. 1-800-263-6363 www.hfsdeals.com

HOT TUB (Spa) Covers best price, Best quality. All shapes & colours. Call 1-866-585-0056 www.thecoverguy.ca

KITCHEN CABINETS- 50% discount, designers showcase, custom woodwork, all finishes, decorative wood hoods, islands, counters included. More savings, granite, tiling, wall units, bars, vanities. 905-930-9618.

LADIES FASHIONS- Size 12 and 14. New jeans, business suits, casual wear, leather boots, jewelry, handbags. Tahari, 9 West, Michaels. Call 905-849-9191. gibersonca@yahoo.com

LIGHT WALNUT solid wood armoire /TV center, paid \$8000 in 1995, asking \$1000. Call 905-901-2063

MAYTAG FRIDGE, stove and Kenmore dish washer- all white, excellent condition \$500. Call 905-689-8353

MOVING MUST sell, high quality furniture, chandelier and electronics. Call 905-825-2196, or leave a message.

SCRAPBOOKING CLEARANCE sale on creative memories products, papers, stickers, tools, story book software. Great low prices! 905257-2821

TREADMILL, \$300; Walking Cast, \$30; Elliptical, \$150; Trampoline, \$250; Exercise bike, \$99. 905-814-1414.

TRISHA ROMANCE, limited edition prints: The Gift, Winter Twilight, Pathway, Special Moments, Playroom Sentry & Summer Home. 905-892-4892.

WEIGHT LIFTING multi-position work-out exercise bench with accessories, \$135. Reebox's Step-Up/ Stackable exercise stepper, paid \$130, asking \$59. Solid stationary exercise bike, paid \$325 asking \$85. Solid rowing exercise machine, paid \$385, asking \$90. OBO for all. 905-842-7404.

CASH PAID- \$250.00+ for any Complete vehicles driven in/ \$200+ for vehicles picked up. Scrap Cars & Trucks wanted. 702 Bronte Rd, Oakville (just South of QEW). MOT legal transfers. 905-827-8015.

CASH PAID for Scrap Cars and Trucks. Same Day Pick Up. 905-693-5355

WANTED- SCRAP cars and trucks, free pick-up, dead or alive, licensed dealer, ownerships processed properly, \$100 - \$1000, old equipment, scrap steel, same day service, cash paid on the spot. Please call 905-827-4610 or 905-330-2518.

Musical Instruments

KAWAI, 5'1" baby grand piano. Brown, original bench. Superior craftsmanship, outstanding condition. \$4000 Contact: ferners5@yahoo.com

SENIOR HOMECARE By Angels. Experienced Caregivers will provide up to 24 hour in-home care. 905-634-2400.

CAREGIVER REQUIRED!!!!

Elderly couple have large self contained 1 bedroom apartment in their Old Oakville home & need single English speaking lady 45-60 with care giving experience. Currently 20+ hours week, laundry, personal care, meals, shopping appointments etc. Salary (negotiable) + apartment
Debbie at deb@quibell.ca

Firewood

SPECIALS: HARDWOOD, 5 cords, \$300 delivered, 10c \$550, 15c \$750. Ben Marissink, Reliable Supplier Since 1992, 519-425-1036.

DESK/ CHAIR (3x4) wood \$50, computer desk plus bookcase \$35, 4" bookcase \$25, Loveseat \$50, White wicker rocker \$25, golfbag putter and driver \$20, blond mink jacket \$75, Obusform backrest \$20, chair/ ottoman \$50 905-849-9516

Classifieds Get Results

\$ Best Cash Paid \$ We make housecalls Jewellery, Coins, Gold, Silver, Paintings, Diamonds, China, Crystal, Silver, Figurines, Royal Doulton, Swarovski, Art, Antiques Collectibles, etc. Estate Specialists. Top Cash. Call John/ Patti 905-331-2477 www.ijtraders.com

Articles for Sale

16" CONTINENTAL Contacts Winter Tires 205/55R/16. 2 seasons old driven 75,000km only. \$250 or best offer. Call 905-844-3479.

4-SNOW TIRES, Michelin X Ice 2056015, Good tread. \$275. (905)332-3973

4-SNOW TIRES, on black rims, size: 22555R16 fits GM vehicle, excellent condition. Call 905-315-7665.

****A1 MATTRESS Factory direct, delivery available. All sizes including custom Split boxsprings, Orthopedic 20yr sets starting \$240. 30yr tight-top sets starting \$340. Deluxe no-flip Pillowtop & 'Crown' series, Euro-top sets from \$390. New Waterbeds, Futons, End-of-line/ discontinued items available. 905-847-2020; 905-681-9496**

BABY GRAND Piano- Grandette and bench. Kranch and Bach. Built in 1925, New York. Cherrywood. Tuned every 6 months. Completely refurbished inside including restring. Must see. \$8450. Call Inge or Denise 905-632-4576. Email for pictures on request: inge_gaspari@hotmail.com

BEACHCOMBER HOT Tub, 2 pump system, with 28 jets. New cover, and equip with cover lifter, \$1000. Call (905)332-7707

CARPETS- I have several 1000 yds. Of new Stainmaster & 100% nylon carpet. Will do living-room & hall for \$349. Includes carpet, pad & installation (30 yards) Steve, 905-633-8192 www.carpetdeals.ca

DESK/ CHAIR (3x4) wood \$50, computer desk plus bookcase \$35, 4" bookcase \$25, Loveseat \$50, White wicker rocker \$25, golfbag putter and driver \$20, blond mink jacket \$75, Obusform backrest \$20, chair/ ottoman \$50 905-849-9516