

510 general help **510** general help **510** general help



RECREATION AND CULTURE DEPARTMENT EMPLOYMENT OPPORTUNITIES

Applications are now being accepted for the following positions:

AQUATIC STAFF - daytime, evening and weekend hours available.

- Instructors
- Lifeguards
- Water Fitness Instructors
- Diving Instructors
- Slide Attendants/Cashiers

Specific qualifications will be met. Successful applicants will be required to produce a current police records check upon hire. Please see www.oakville.ca for a complete list of position qualifications and requirements or call 905.845.6601 ext. 3223.

Application forms to be picked up and returned to Town of Oakville, Human Resources Department.

Application Deadline: Friday, August 4, 2006 - 4:30 p.m.

PROGRAM STAFF

- Dance Instructors
- Hockey Skills Instructors
- Skateboard Instructors
- Tiny Tot Instructors
- Babysitters

Specific qualifications must be met. Successful applicants will be required to produce a current police records check upon hire. Please see www.oakville.ca for a complete list of position qualifications and requirements or call 905.845.6601 ext. 3155.

Apply on-line at www.oakville.ca

Application Deadline: Friday, August 18, 2006 - 4:30 p.m.

For information visit www.oakville.ca or call (905) 845-6601



Looking for a new JOB?

Spherion is currently looking for dynamic individuals for the following opportunities:

- Clerical
- Reception
- Customer Service
- Data Entry
- Administration
- Call Centre

Temporary Assignments!

Register with Spherion TODAY!

Tel: (905) 331-1530

Fax: (905) 331-0336

burlingtonresumes@spherion.ca

www.spherion.ca



recruiting and staffing excellence™

MILTON plastics firm requires an **Assembler** for E/I cabinets. Must have good mechanical ability and able to work in a quality environment with the hands. Full time with benefits.

Please, send resumes to:
Human Resources
P. O. Box 23060
Milton, ON, L9T 5B4

HOMESTAY/HOST FAMILIES

Required for international students attending private school in Oakville. If your family lives in Oakville and is interested in accommodating a student from another country in your home please contact:
905-844-0372 ext. 404
or email: laengert@mail.com

to place an ad call
905.337.5610

HERITAGE PLACE

Independent Senior Residence
Expanding our team!

F/T Dining Room Server(2)
P/T & F/T Day & Overnight Housekeepers
Afternoon Cleaner
P/T Receptionist

Retirement setting experience considered an asset.

Reply to
4151 Kilmer Dr.
Or fax 905-319-6349
Attn General Manager

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The Halton District School Board is issuing a request for proposal for the establishment of a

Child Care Operator

In its elementary school, Bruce Trails PS located at 1199 Costigan Rd. in Milton. Any qualified applicants interested in submitting a RFP are invited to communicate with Sheila Dobson, Manager of Community Development Services at the Regional Municipality of Halton: dobsons@region.halton.on.ca or at 905-825-6000 x251,1 and an RFP document will be sent to you.

Closing date of this RFP is Wednesday August 9th 2006 at 2 pm.

FRESH NEW FACES

Work in commercials, movies & catalogues. It's no secret, you don't need a referral, call a Toronto agent that has been in the business 20yrs. \$20 screen test fee if you do not qualify money refunded. Screen test date: Tues July 25 in Oakville call to book your appointment
416-703-2580

Electrify Your Job Search

YMCA eworx
FREE 10 Day Electronic Job Search Program for Unemployed Individuals
Call the YMCA in Burlington @ 905-681-1140
Funded by the Government of Canada

MAINTENANCE Person req'd

to work 25hrs/week for rental townhouse complex. Must be very exp. in carpentry, electrical, tile work, plumbing, etc. Fax resume (max 3pg) 416-661-8772 or email peter@rental.townhouses.ca
References required.

JOBS AVAILABLE

Production work in the MILTON area. \$12-\$13/hr. All shifts available
HCR
Fax: 905-876-4090 or Tel: 905-876-4661
310 Main St. E. Ste. 205, Milton

\$10-12/HR Cash Weekly. Cleaners needed, experience necessary. Good for part-time nanny or stay home mom. Call Fritzie 905-315-9309

ATTENTION High School Grads. and others. Summer openings, customer sales/service. \$16.25 base-appt. Training provided scholarships awarded cond. apply call 905-338-6618.

BENJAMIN Moore Dealer requires Full and Part-time for new and existing locations. Decorating experience preferred. Fax resume: 905-639-4442, call 905-639-4931

BUSY retail business in Burlington, requires part-time help for both office and sales duties. Hourly rate, not suitable for students, approx. 25h hrs/wk. Must be outgoing, energetic, organized and have some flooring experience. Email resume to Kirsty Thomas c/o thomas.flooring@bellnet.ca

COOKS required by LTC facility in Burlington/ Oakville. Fax resume to 1-905-669-6724 or email resume: cyoung@novaser-visesinc.com

EARN \$1000 or more per month delivering the National Post 6 days/week from 2-6am in Burlington/ Oakville/ Waterdown. Reliable vehicle a must. No Collections. 905-339-7583

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ORDER Desk person req'd. for leading building products supply company. Job involves various duties related to a computerized service oriented order desk for contractors. We train on products and computers. Start at \$13.00/hr.+benefits. 7:00 am-4:30 pm. Oakville. Fax resume 416-745-8640

SHIPPER/ Receiver~ Oakville plastics distributor has an immediate requirement for a self starting individual. Experience w/shipping/ receiving beneficial as well as data entry skills and customer service know-how. Resumes to 2538 Speers Rd, Unit 7, Oakville, L6L-5K9 or Fax, 905-825-2919

SPOTLESS Dry Cleaners seeking full-time Shirt Presser, Presser, Bagger Inspector for our Burlington plant. Call 905-333-6210, fax resume 905-333-6374 or email kathyv@spotlessdrycleaners.com

TEMPORARY part-time work at home typist, with considerable book editing skills required, able to structure from rough draft, not yet punctuated voice mail. Reply to kbytzek@hotmail.com

TEMPORARY workers required for light assembly work in Burlington. Contact 905-337-7475, fax 905-337-7634, email tom@plasticsamerica.ca

WAREHOUSE Person wanted. Oakville based company looking for a full-time warehouse person to manage 5000 sqft. warehouse. Commercial furniture experience an asset as well as shipping, receiving and inventory experience. Please email resumes to slis@connectresource.com.

514 salon & spa help

CHAIR for rent~ Opulent and funky salon in Burlington core requires experienced hair stylist with style! 905-637-5553

HAIRDRESSER required full time in Oakville. Call 905-844-6604

HAIRSTYLIST wanted full or part-time. Call 905-333-5038 or email at: salon.matteos@hotmail.com

UNHAPPY/ frustrated at work? Change salons and improve your life, our Burlington salon is looking for talented stylists with a loyal following. We offer a friendly, relaxed, modern, comfortable atmosphere. Enjoy going to work! Give us a call at 905-630-8547

IMPORTANT Notice: The Burlington Post, Oakville Beaver and Flamborough Review recommend you exercise good judgement when responding to employment opportunity advertisements which ask you to provide credit card information, send money or sign a contract.

MAINTENANCE Person required for property management company. Fax resume to: 905-842-7463

OAKVILLE based company, On The Spot/AE Carpet Cleaning Specialists is expanding and requires hard working, energetic person willing to work flexible hours on a full time basis. Specialized training will be provided to qualified candidates. Call 905-825-4256

OAKVILLE/ Burlington. Landscape company requires Lawn/Landscape Maintenance Crew. Experience/ no experience required. Call 905-827-8158.

OAKVILLE: Warehouse Mgr. to work/ manage small gift fulfillment WH. Manage 5-15 people, HR, picking, packing shipping/ receiving. Computer skills essential. Job involves varied day hours/ physical labour. Also hiring PT/FT pickers/ packers. Send resume w/wage expectations: hr1oakville@gmail.com

511 retail opportunities



RETAIL ASST. MANAGER

• Excellent salary & bonuses
• Comprehensive benefit plan
• Monday - Friday 9am-6pm
• Sales experience necessary
Contact Stephen Paul
Email Stephen_addmore@bellnet.ca
Fax 905-681-2806
3245 Fairview St. Burlington

511 retail opportunities

515 skilled & technical help

HVAC Technical Rep. when opportunity knocks

Tired of being on call working long hours driving in heavy traffic **WELL LOOK NO FURTHER** Our Oakville based client GLP Canada has an opportunity for an experienced **HVAC Technical Representative**.

This is an opportunity for you to put your years of HVAC experience to work providing support for the company's clients across Canada.

You are qualified on HVAC equipment; hold a gas technician certificate and an AC refrigeration license. This is a secure, challenging growth oriented opportunity. Don't delay:

Contact: gbusteed@newsourc.ca
Tel: 905-825-0260
NewSource Management Ltd.

JOB FAIR/ MILTON TUESDAY, JULY 25TH 10:00 AM - 6:00 PM MILTON SENIORS' ACTIVITY CENTRE 500 CHILDS DRIVE

KELLY SERVICES IS HIRING FOR OUR CLIENT IN MILTON PRODUCTION TECHNICIANS

\$14.00 - \$15.00 PER HOUR

- Fast-paced assembly line environment
- Ability to follow standardized operating procedures
- Familiarity with power tools
- Ability to work 2 shifts & have reliable transportation
- Full job details given on day of registration

COME AND APPLY FOR OTHER JOB OPPORTUNITIES IN LIGHT INDUSTRIAL AND OFFICE POSITIONS

To Apply In Person Please Bring: Resume & 2 Work References
If Unable to Attend Please Call 905-842-4402 to Schedule Appointment

MANCOR CANADA INC., a well-established Oakville metal stamping and fabrication company has immediate openings for the following positions:

WELDER FITTER WELDER ROBTOIC WELDER

Must have experience and knowledge in MIG welding steel plate up to 3/8"; ability to read basic blueprints and willing to work shifts.

We offer competitive wages and benefits.

Send Resumes to: 905-844-9856

DESIGN ENGINEER

Dynamic Flow Controls Manufacturer in Burlington seeks a recent grad. from Mechanical Engineering program. No previous exp. required. Strong Auto-Cad skills a must. Responsibilities include Auto-Cad design & quality control & documentation. Full time-Entry level. Send resume and cover letter to:

Islip Flow Controls

1145 Sutton Dr., Unit #3 Burlington, ON L7L 5Z8
Fax: 905-335-0977 Email: wjamison@cogeco.ca
No phone calls please.

GRAPHIC DESIGNER

Required for the printing industry. Must be confident on Mac and PC platforms, Quark express, Adobe programs and all related software.

Please send resumes to
Box #6580 c/o Oakville Beaver,
467 Speers Rd, Oakville,
ON, K6K 3S4

ELECTRICIAN~ Newly licensed or 5th Term Apprentice (Trade School Complete) required for commercial/ residential service company in Burlington/ Oakville. Growing Company, Competitive wages. Please email resume: ado-electrical@sympatico.ca

MACHINIST experience lath hand. Must have minimum ten years experience on various size lathes. Steady days. Benefits and overtime available. Call 905-637-2388 Fax 905-637-2634 or Email oak-burl@oakburl.com

SERVICE Person. Established Home Builder requires a skilled Service Worker for small site of executive homes in Burlington. Minimum 5yrs experience. References. Fax resume 905-790-8954, email: newage.homes@msn.com

SERVICE Technician needed for spa service. Experience from other industries welcome. Contact Lisa by July 28. Email pfpservice@pioneerpools.com, fax 905-637-8717

515 skilled & technical help

525 office help

BOOKKEEPER

Small Accounting
Office requires a full-time bookkeeper. Minimum 2 years experience.
Email resume to akowall@dkcons.ca or fax to 905-337-9991
Please state salary expectation.

Real Estate Secretary

Req'd Immediately!
F/T. Computer skills essential. Experience preferred. Forward resume to:
Box 2087 c/o Burlington Post
5040 Mainway, #1, Burlington, ON L7L 7G5

ARE you Fit & Sports Minded? Enjoy membership sales? Full-time, weekends and evenings. S.W. Mississauga. Fitness Tennis and Squash Club. Please call Gabriella at 905-822-5240 x 28. Fax resume to 905-822-5314.

BURLINGTON Hyundai-F/T Receptionist required Mon.-Fri., 8am-5pm phone skills/ basic bookkeeping duties. Starting wage \$10-\$11/hr. fax resume/ handwritten cover letter: Controller 905-633-8815, 2016 Plains Rd E, Burlington L7R 5B3 ndesouza@burlingtonhyundai.ca

to place an ad call
905.337.5610

525 office help

Atlas Air ClimateCare Accounting Assistant

Are you enthusiastic, caring & dependable? Would you enjoy an opportunity in an Oakville family company that truly appreciates their staff? Are you a real professional?

We are seeking a person who will assist the controller of the company. You will have responsibility for accounts payable, accounts receivable, banking & general ledger account analyses as required.

The successful candidate will be in pursuit of their CGA/CMA designation and have 1-2 years experience in a medium size service company. You will bring an ability to achieve goals, assist in processes and a personality that is compatible with our customer service focus.

Atlas Air is an ISO 9001-2000 certified provider of high quality residential heating and air conditioning services. We offer a competitive compensation package and an entrepreneurial growth environment in a company that is approaching \$10 million in annual sales.

Please fax or email resume to:
905-829-9519 info@atlasair.ca