

510 general help **510** general help **510** general help **510** general help

SHIPWAY STAIRS

SHOP SUPERINTENDENT

Shipway Stairs Limited, a leading manufacturer of wooden stairs and railings is seeking an experienced, self motivated individual to actively oversee the day to day production operation at our two Burlington shops.

Qualifications and Experience:

- Strong progressive background in production, with a proven track record
- A visionary, able to conceive of and implement progressive ideas and plans
- Exceptional communication, leadership and organizational skills
- Thorough knowledge of, and commitment to, safety in the workplace
- Basic computer skills • Woodworking experience (preferred, but not essential) • Post secondary education and/or equivalent experience

We offer a competitive salary and benefits, with an opportunity to make a difference.

If you feel you are the person we are looking for, please send us a cover letter and resume. E-mail: info@shipwaystairs.com or Fax: 905-336-8605

EARLY CHILDCARE EDUCATORS

The YMCA of Hamilton/ Burlington has immediate openings for **E.C.E. TEACHERS** in YMCA licensed child care centres located throughout the Burlington community.

Full-time, part-time, contract and supply positions.

Susan Atkinson, Preschool Manager
Fax 905-529-6682
Email: susan_atkinson@ymca.ca

OAKVILLE Stone Yard seeking Full-Time Yard Help. Forklift experience an asset. Heavy lifting involved. Fax resume to 905-901-0140 or email: academystone@can.rogers.com

SECURITY company hiring for 2-3 nights from Friday to Sunday. Pays cash every 2 weeks. dragon-security@hotmail.com

514 salon & spa help

\$300 HIRE ON BONUS
SUPERCUTS is hiring **Salon Manager & Hair Stylists** in our brand new Milton location and stylists in Burlington. Full-time & part-time positions, flexible schedules are available. Supercuts has a competitive pay plan, on-going training, paid vacations, medical & dental insurance, and equipment is provided. (Hire on bonus is for Milton location only at this time.)
Apply today by calling toll-free 1-888-888-7778 ext. 41919.

515 skilled & technical help

THOMSON-GORDON GROUP
We have an immediate opening in our Quality Department for a qualified
Quality Control Technician
The right individual will have the following qualifications: Experience using mechanical measuring instruments and be able to select gages according to the feature or characteristic measured based on specified tolerances. Demonstrable ability in the understanding of ISO and Quality System Auditing Five years of on-the-job experience in Quality Control and mechanical inspection in a Manufacturing environment. Technology diploma or Quality Assurance program certificate. Located in Burlington, Ontario, we are a progressive, family-owned company with international reputation. We design and manufacture polymer-based products including bearings, lubricants, and coatings. Interested individuals please forward your resume to:
Manager of Human Resources
Thordon Bearings Inc.,
3225 Mainway, Burlington, Ontario, Canada L7M 1A6 donnam@thomson-gordon.com Fax: 905-335-4033
We would like to thank all applicants but only those selected for an interview will be contacted.

LOGISTICS COORDINATOR

Lakeside Logistics is an industry leading Third Party Logistics Provider located in Oakville and is seeking an aggressive, take-charge individual to join its team as a Logistics Coordinator

The successful candidate will interact with both Customers & Transportation Carriers on a daily basis & will ideally have related experience in a 3PL environment focusing in the Transportation / Trucking industry coupled with excellent interpersonal skills and computer literacy.

Lakeside Logistics offers premium compensation, benefits and pays attention to "Quality of Life" for our employee's.

Please email resumes to: lew@lakesidelogistics.com

Experienced Installer of HealthCare Equipment & Service

(Stairlifts, Porchlifts, CeilingLifts etc.)

Full-Time, Monday - Friday
Mechanical Knowledge & Background,
24 Volt System & AC DC Voltage Knowledge.
Multi-meter use, Carpentry Skills.
Please send all resumes to:
Box 6479 c/o Burlington Post
5040 Mainway, Unit
Burlington, ON, L7L 7G5

510 general help

SERIOUS part-time kennel help needed. Must love animals and have own transportation. Also required, part-time Dog Groomer, experience necessary. Burlington Area. kennelhelp@live.com

514 salon & spa help

STYLIST Spot available in an Energetic Salon in Burlington. Full-Time or Part-Time, must be experienced. For an interview call 905-631-0098.

515 skilled & technical help

CARSTAR- Oakville. Drive Clean Emission Tech-Fully Licensed. Needed Immediately for busy Mech and Emission Shop. Email: ipell@bellnet.ca

LABOURER required for Oakville based flat roofing company. Experience an asset. Phone 905-847-5923.

SKILLED tradesman required for Contracting company. \$20-40/hr. 5-10yrs experience in carpentry, plumbing, electrical, drywall. Fax resume: 905-319-3203

514 salon & spa help

Bookkeeper required for trucking company in Milton Experience necessary to profit & loss ADP & Simply would be an asset along with other Office procedures
Fax resume to:
905-693-1803 to arrange interview

515 skilled & technical help

FULL-TIME Entry Level, Data Entry Clerk needed for west Mississauga company. High attention to detail & accuracy is a must. Duties include data entry, filing, & other administrative duties. Please send resumes to jobs@datex.ca

OFFICE Administrator required by Oakville based payroll service. Full time. Requires excellent customer service and data entry skills with attention to detail and accuracy. Payroll experience an asset. Please email resume to dpetrelli@smallbiz-pros.com

530 sales help & agents

SALES Position for Ladieswear Boutique with dedicated positive energy. Forward resume by fax to: 905-628-6267 or email: tovi@bellnet.ca

530 sales help & agents

Keltic Logistics Ontario a full operating body of Keltic Transportation Inc. is looking for a proven
ACCOUNT MANAGER
with an effective combination of sales ability & a track record of impressive sales results. An independent self-starter with the ability for cultivating customer relations & generating new business through effective prospecting & cold calling are needed attributes. Must have exp. in truckload, LTL, freight brokerage & intermodal. Only qualified candidates will be contacted for interviews.
Please email your resume to:
kevin@keltictransportation.com

Professional Sales Consultants
For the explosive Saturn brand
Finally! An opening at Oakville's premier family of dealerships.

The successful candidate will have a proven track record in automotive sales and is looking for a home, but other automotive exp. may be considered. No job hoppers please, we only want committed people. Commission or salary plus bonus available. Demo program available to qualified candidate. Check us out at www.buddssaturn.com
Email resume to:
wcarter@buddssaab.ca

525 office help

M-B Oakville Autohaus
Mercedes-Benz Oakville Autohaus has an immediate opening for the following position:
CONTROLLER
This is a well-rounded role for an accomplished finance and accounting professional with previous dealership experience. We offer a competitive salary and benefits including an RRSP plan. If you possess a minimum of 5 years previous experience in this role in a dealership environment, please send your resume immediately to:
Shereena Robinson - Human Resources
Fax: 905-886-0686
E-mail: srobinson@awin.ca

ADMINISTRATIVE ASSISTANT
Baird & Associates is a growing engineering consulting firm. We are seeking a skilled and reliable Administrative Assistant to join our successful team in Oakville. This person will support Project Managers (report preparation, proofreading, travel plans) and perform general office duties. The ideal candidate will have a post secondary diploma and 3-6 years of related experience. Strong Microsoft Office skills required.
Please forward resumes by June 23, 2008
Resumes to: Careers@baird.com

RECEPTIONIST required Part-Time for dynamic Real Estate office. Nights, weekends, some daytime. Must be computer literate, able to multitask and very flexible. Fax resume to: 905-335-4661 or e-mail: Brenda@royalpage.ca

RETAIL/ Office Person needed. Fast paced retail store and can handle general office duties including, assisting the optician, handling patient files, light computer entry, must have excellent phone skills. Fax resume to: 905-331-0037.

529 inside sales

CUSTOMER Service, Full-Time, required for cosmetic and wellness product distribution. Industry knowledge an asset. Personnel Department, 5100 South Service Road, Unit 49, Burlington, L7L 6A5.

530 sales help & agents

SALES Position for Ladieswear Boutique with dedicated positive energy. Forward resume by fax to: 905-628-6267 or email: tovi@bellnet.ca

530 sales help & agents

SALES Professionals required immediately. Talented sales professionals wanted to help meet the growing demand of our on-line business directory. Aggressive compensation plan, performance bonuses, must have computer, internet & vehicle. Submit resume to: info@netlinxcommunications.com

532 retail sales help

RETAIL SALES HELP
Part-Time, for furniture store. Some weekends, experience an asset.
Fax resume to:
905-639-8854 or call 905-639-8852

535 hospital / medical dental

PDA for a friendly Orthodontic Office in Milton. Tuesday- Friday, no evenings, 30-35 hours/ week. Duties include: Clinic & Front Desk. **Please fax resume to: Dr. Eva Berka 905-878-8373**

530 sales help & agents

CLINICAL Research Coordinator, Full-Time, required immediately. Experience required. Email cover letter and resume to: info@icls.ca

530 sales help & agents

LEVEL II Dental Assistant required FT for modern Oakville dental office. Please e-mail resume to: dr.sphelan@cogeco.ca

530 sales help & agents

OFFICE Assistant required for busy chiropractic and wellness facility. 15-20+ hours/ week. Experienced applicants may submit resume: eaglechiropractic@cogeco.net

530 sales help & agents

OPTOMETRIC Assistant required for West Oakville. Optical experience preferred. Full or part time. Email resume to: odbusiness@hotmail.com

530 sales help & agents

PART-TIME Dental Assistant needed. Must be energetic, motivated, personable and experienced with outstanding patient service skills. Please fax resume to: Office Management, 905-849-8428 or email: arielle@endoweb.com

525 office help

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This is a well-rounded role for an accomplished finance and accounting professional with previous dealership experience. We offer a competitive salary and benefits including an RRSP plan. If you possess a minimum of 5 years previous experience in this role in a dealership environment, please send your resume immediately to:
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FULL-TIME Intermediate Admin Asst. for one of Canada's fastest growing franchise companies. Candidates should possess exceptional organizational skills to help with our rapid expansion of service stores. Excellent computer/ customer service skills a must, French language preferred. Email resume: contact@theupsstore.ca.

OFFICE Administrator required by Oakville based payroll service. Full time. Requires excellent customer service and data entry skills with attention to detail and accuracy. Payroll experience an asset. Please email resume to dpetrelli@smallbiz-pros.com

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For the explosive Saturn brand
Finally! An opening at Oakville's premier family of dealerships.

The successful candidate will have a proven track record in automotive sales and is looking for a home, but other automotive exp. may be considered. No job hoppers please, we only want committed people. Commission or salary plus bonus available. Demo program available to qualified candidate. Check us out at www.buddssaturn.com
Email resume to:
wcarter@buddssaab.ca

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540 hotel / restaurant

Saw-Whet Golf Course
KITCHEN PREP PEOPLE
Entry level kitchen positions suitable for any at home cook/ kitchen manager ie. Adults who are or have been responsible for preparation of their family meals, general chopping and slicing of raw vegetables, meats and cheeses and portioning of food products. Wages competitive.
Call Nathan Brown @ 905-827-7750 ext. 3 or email to: sawwhet@bellnet.ca

550 domestic help wanted

HOUSEKEEPER - 20 hours/week. Duties include cleaning, laundry, cooking, childcare, errands. Own vehicle an asset. (905)689-1897.

555 domestic help available

EUROPEAN cleaning lady available for houses and offices, experienced. References. Call Ursula, 905-339-3283; 905-510-9313

700 home improvements

ASIAN Man, affordable price, basements, baths, electrical plumbing, drywall, free estimates, excellent workmanship. 416-992-4640

702 garbage removal / hauling

1-877-JUNK-TWO-GO. 1-877-586-5896 Same day junk removal service Senior discount. Call & get it done!

JUNK & rubbish removal. Great rates. We do all the heavy lifting. 416-655-8260 1-888-8junkboys www.thejunkboys.com

705 handyman

EXPERIENCED Landscaping, lawn maintenance, walkways, walls, light construction, light plumbing, more. Call Marc 905-407-6713

541 part-time help

PART-TIME DSW/ PSW or Nursing background required to work with local foster family. Evenings/Weekends, Upper Middle/ Brant St. area. Experience with special needs children or adults an asset. Call 905-315-7130.

545 teaching opportunities

PRO Clean Plus- Painting Inside & Outside, Staining & Repairing Decks, Drywall Installation & Much More! Free Estimate. Guido (905)719-8220

715 moving & storage

MAXX Movers. Professional/ Reliable. Residential, office, piano movers. Local/ long distance. From \$62/hour. 416-823-9705.

735 gardening supply, landscaping

GARDENING, planting, sodding, design, interlock, stonework, retaining walls, all garden related jobs. Good prices. Call Thomas (647)880-5478.

ECE POSITION AVAILABLE

Co-op Nursery School requires fun, enthusiastic and energetic ECE teacher to fill part-time maternity leave position for 2008-2009 school year.
Call 905-335-2385 or info@person-co-op.com

535 hospital / medical dental

MUSIC Teaching Positions. Fast growing studio in Oakville/ Burlington is expanding. Part-Time positions available for: Piano, Guitar, Voice and Violin. Please email resume to: oakvilleacademy@cogeco.ca, 905-845-1227.

535 hospital / medical dental

Launch Your Career CWSDS JOB FAIR
Sat June 21, 2008
10 a.m. - 2 p.m.
Seeking FT, PT, Casual, Night Support Workers
PT/Casual Nurses
53 Bond St.
Oakville 905-844-7864

C & C Lawn & Landscape has a FT Lawn Maintenance position avail. in Burlington. Applicant should be a mature, non-student, physically fit, have a clean driving record, & mechanically inclined. Call (905)319-8807

JRC Transportation Services is looking for an Exp'd Administrative Secretary. Extensive computer knowledge. English and Mandarin req'd. Please fax cover letter and resume to (905)339-2288.

MOLLY Maid requires energetic, dependable people. Full-time Mon-Friday. No evening or weekends! Paid training, benefits, car provided. Not suitable for students. 905-681-7484 (Burl./ Oak)

METALSMITHS Trendy Accessory Store in Burlington Mall & Oakville Place has positions for Area Manager, Manager, Assistant Manager. Excellent wage structure, commission, monthly bonuses, health benefits. Apply in person with resume or email info@metalsmiths.ca

MIGHTY Transportation Services- Dispatch Operations. Tracking and tracing, pricing, obtaining POD's, customer care, industry experience preferred. Growth potential, competitive salary and benefits. Email resume to: timw@mightytrans.com

PART-TIME Bar Staff. Must be Smart Certified. Fax resume to: 905-827-4522 before June 30, 2008.

