www.oakvillebeaver.com • OAKVILLE BEAVER Thursday, July 22, 2010 • 30

SALICE

of concealed furniture hinges and related

products in the world and we are seeking for

**Customer Service Representative** 

Bilingual English/French ~ Part Time

for our office in Mississauga (Hwy 403/Winston Churchill area). The successful candidate will

be responsible for order processing, custome

service calls, general office duties & system maintenance. French language skills would be

our Canadian operation an energetic

required. Please apply in writing to:

Salon & Spa

**GAS FITTER** Full time helper position for fireplace installations, G3 preferred, BARBER/ MEN'S Hair Stylist wanted for busy Oakville Plaza. Great hours and wages. Please call 416-881-9372. but no experiences neces-sary, Please e-mail resume with cover letter to

Office/ Administration

FRONT DESK Reception ist (F/T) required immedi-ately for busy Cosmetic Surgery clinic in Oakville. Candidate must be ex tremely personable and professional. Computer skills are essential and a medical administration background is preferred. Please e-mail resume to: info@icls.ca

MARKET RESEARCHER-Work from home. Flexible hours. Must be proficient in MS Office Excel, Word, MS Office Excel, Word, Outlook or Outlook Ex-press. Office Experience an asset. Send resume to: Marianne.Bennett@ SMAworld.com

Paralegal Needed F/T, Perm. Office in Mississauga requires a licensed Paralegal to assist

with small claims court proceedings. Ref#071610 Send resume to:

contactresource.com

BURLINGTON'S SUC-

Health Care/

CLINICAL RESEARCH Coordinator required Full-Time. Qualifications: Mini-mum of 1 year CTC experi-ence in Phase 2-4 Clinical

MEDICAL OFFICE ADMIN ISTRATOR, F/T, Oakville.
Must have Medical Office
exp. and/or MOA diploma.

quired for busy oral surgery practice in Oak-ville. Casual position. IV

TORSTAR MEDIA GROUP TELEVISION

## Sales Representative/ Account Executive

ShopTV Canada, Canada's largest English-speaking 24/7 Direct Response Television Station, has an immediate opening for a motivated & energetic Sales Representative/ Account Executive responsible for developing new business in addition to servicing and growing existing business.

We are a division of Metroland Media Group, Ontario's largest and most successful community newspaper publisher (Metroland is a wholly-owned subsidiary of Torstar Corporation). This position is based out of our Hamilton office.

### **Position Accountabilities:**

- Prospecting for new business in airtime media sales and production opportunities
  Maximize sales revenue based on growing client list in breadth and volume with strategy-based solutions for
- clients and exceptional customer service
- Achieve & surpass specific monthly sales targets for ShopTV Canada
   Actively participate in weekly sales meetings
- Establish, maintain, and strengthen relationships with agency personnel and clients
- Maintain knowledge base of the broadcast industry and trends within DRTV
  Liaise with Producers/ Editors/ Writers when required on production proposals
- Competencies/Skills and Experience:

- University/ College Degree and/or 5 years television and/or radio/ print sales experience (Broadcast and/or Direct Response Television sales experience is an asset, but not required)
- Strong desire to prospect for new business • Strong opener & closer
- Agency experience an asset
- Familiarity with online sales/ marketing
- Excellent interpersonal communication (verbal & written) skills
- Reliable vehicle & valid insurance
- Strong organizational & time management skills Computer skills/ Microsoft applications
- Ability to work in a fast paced ,dynamic & competitive environment
- · Knowledge of the media landscape

Interested candidates are requested to forward their resume and compensation expectations, no later than July 23, 2010 to: careers@tmgtv.com

## Full-time Editor

TMGTV Productions, an award-winning infomercial production company located in Hamilton, has an immediate

The successful candidate will have a minimum 2 years of experience. We are seeking an editor who can work independently, for different producers, with a strong customer focus and an ability to meet strict deadlines. The successful candidate must have experience in After Effects and Photoshop, and excellent multi-tasking and problem solving skills on Avid Adrenaline systems or higher versions.

Please send dvd/website, resume, and compensation expectations to careers@tmgtv.com by July 23, 2010.

### Freelancers

TMGTV Productions, an award-winning infomercial production company located in Hamilton, requires freelancers with a minimum of two years experience for the following positions:

- HD cameraperson JVC 250 quality or higher
- Audio/ Sound Mixer
- Set designer/ props masterMakeup/ hair artist

- Location scout

- Lighting director Food caterer/ craft services
- Casting directorDOP
- Producer

We're looking for individuals who can work independently with a strong customer focus.

Interested candidates are requested to forward their resume and compensation expectations, no later than July 23, 2010 to: careers@tmgtv.com

We appreciate the interest of all applicants, however only those selected for an interview will be contacted.

SHOPTV



**TMGTV** productions

General Help

General Help

General Help

# Join our Burlington team.

Trillium College is a Private Career College with nine campuses across Ontario. We offer a number of Vocational Career Diploma Programs catering to individuals looking to succeed in a new career. We're in a phase of rapid growth and are looking to expand our sales team.

# REGISTRAR

The Registrar is responsible for establishing relationships with potential new students by offering them career solutions through enrollment in Trillium College's Diploma Programs. In this key role, you will be responsible for:

- Prospecting leads, completing contracts & closing new business;

- Providing career counselling and diploma program solutions to clients;

- Managing the full enrolment cycle, tracking sales metrics & meeting sales

- Participating as a key member of the campus team.

YOU possess a strong sales & business development background with a proven record of success in acquiring new business. You possess a sense of urgency & competitive attitude. You have the energy & drive to make numerous follow up calls each day.

WE offer a competitive base salary plus extensive commission package in on to significant career advancement opportunities

Please submit your resume to resumes@trilliumcollege.ca no later than July 31 2010 and quote your salary expectations. No telephone inquiries please.



### Quadra Chemicals Ltd., a dynamic, nationally recognized, high performance distribution company seeks a

**Warehouse Person** for our Burlington facility.

The ideal candidate will possess: High School graduate

- 3-5 years experience shipping and receiving of chemicals Ability to operate forklifts
- Supervisory experience an asset
- WHMIS, TDG experience an asset
- Good Computer skills an asset Good physical condition
- Team player, self-motivated, able to handle
- Excellent interpersonal, communication, or ganizational, and problem solving skills Quadra, selected as one of 50 Best Managed

Companies in Canada, and one of the Best Small and Medium Emplovers in Canada provides a comprehensive benefits package which includes competitive health benefits, with an employee assistance program, an incentive plan, pension plan, etc.

Please send your resume to: Quadra Chemicals Ltd. Toll-free fax: 1-866-424-9458 Email: resume@Quadrachemicals.com

**Attention: Warehouse Burlington** No phone calls please. Only those candidates with relevant qualifications will be contacted

Part-time positions at Sixteen Mile Sports Complex

Applications are now being accepted for positions at Oakville's state-of-the-art Sixteen Mile Sports Complex in the following areas:

Maintenance Attendant

\$10 25-\$10 55

**Customer Service Representative** \$10.47-\$13.09

League Convener

\$14.06 - \$17.58

Time Keeper \$10.47-\$13.09

A full list of positions, requirements, application instructions and terms of employment is available online at www.oakville.ca/hr/pe-main.htm Deadline for application submissions is

Tuesday, August 3, 2010

O OAKVILLE



Premier Manufacturing Support Services cated in Oakville, provides janitorial and support services to our customer. We have immediate openings for permanen

part time employees working 8 hour shifts every Saturday. You must be able to work any of three shifts. These positions may also be ligible to cover vacation, leaves of absence and other employee absences on weekdays Experience is not required but an asset Applicants should be able to communicate fluently in English. Please send your resume to the address

below. Students welcome Email: liz.arruda@voith.com

### DO YOU LIKE TALKING ON THE PHONE? DO YOU ENJOY WORKING IN A TEAM? DO YOU LIKE \$\$\$\$ **NORTHERN PROVINCIAL GROCERS**

is seeking part time, permanent appointment setters to start work immediately.

Email us and let's work together Hrs. Mon- Fri. 4:45pm-9:00pm Sat 10am-2:15 pm EARN up to \$20 per hour Up to24 hours weeky. Paid training.

Email trish@northernprovincial.com with resume attached for your interview today!

Medical

Health Care/ Medical

Health Care/ Medical

Find a home for your compassionate nature, sense of confidence, and superb communication abilities where you can make the most out of your career and life. We have the following opportunity available...



# PSW. Shift Care

As a PSW, you must have a PSW certificate and a certificate in basic first aid including certification in CPR-Basic Rescuer Level. This role will have you visiting client homes from periods ranging from four to twelve hour shifts per day. There will be no travel between clients however you must be willing to travel within the Halton region to pick up shifts.

Acclaim Health is an equal opportunity employer.

**Acclaim Health** 

Solutions for Your Health Care Needs

[www.acclaimhealth.ca]

Our flexible scheduling affords you the opportunity to pursue gratifying work that

To learn more about us and apply, visit us online or get in touch today by e-mail: humanresources@acclaimhealth.ca fax: (905) 827-5476

The Manager Email: info.salice@salicecanada.com Fax: (905) 820-7226 AUTO REPAIR Shop Person wanted full-time. Car cleaning, shuttling, shop maintenance. Fax resume to: 905-842-9483 CASH PAID-OUT Daily! \$12/hr +bonuses for ex-perienced canvassers to support a special needs Oakville Charity. Also Crew Leaders w/vehi-cle. Zak 416-704-7178.

cory@ontariohearth.com or fax resume 905-569-2406

Help wanted for Burlington company. Duties include: Repackaging, order pick-ing, shipping and receiving.

Fax resume to: 905-634-7356 or email:

sales@bioshopcanada.com

now hiring for the following Full-time positions. Cashier, Deli Clerk, Hot Station, Baker and Produce Clerk. Indicate for which position

you are applying. Fax resume 905-847-1567 or

email to leo@monastery

Classifieds

no phone calls please

or email: gino@4thlineauto.com

BUSY AUTOMOTIVE fa-BUSY AUTOMOTIVE Ta-cility looking for full time car wash and general main-tenance personnel. must have valid drivers license. Drop off resume at 2425 Industrial Street. Burlington

CLEANERS- OAKVILLE homes, days. Car an asset, bondable. Call The House Cleaning Angels 9 0 5 - 3 3 0 - 6 9 7 2 . 905-842-3672

CLEANERS- OAKVILLE

CUSTOMER HELP Desk-Bingo Software Co. in Oakville requires mature individuals to work on their customer help desk. \$10.50/hour. www.parlaygroup.com to see details and how to

CUSTOMER SERVICE Rep. Looking for an experi-ences self starter who thrives on problem solving. Negotiation and exception al customer service skills essential. Experience in the transportation industry a definite asset. h-r@sympatico.ca

Medical

Sales Opportunities

Medical

ence in Phase 2-4 Clinical Trials. Completion of a University Degree in Life Science or Health Care. Exceptional organizational, communication, leadership and customer service skills. Please email: info@icls.ca

Send resume to HR@LMC.CA REGISTERED NURSE re-

experience required. Call 905-338-2558.